



**Netaji Subhash Mahavidyalaya
Dhwajanagar, Udaipur,
District:- Gomati, Tripura
Pin- 799120**

**The Annual Quality Assurance Report (AQAR) of the IQAC
Session: 2016-2017**

National Assessment and Accreditation Council (NAAC)
P.O.Box No. 1075, Nagarbhavi,
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All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

1. Details of the Institution

1.1 Name of the Institution

Netaji Subhash Mahavidyalaya

1.2 Address Line 1

Dhwajanagar

Address Line 2

Dt. Gomati

City/Town

Udaipur

State

Tripura

Pin Code

799120

Institution e-mail address

nsm.udaipur@gmail.com

Contact Nos.

9436581244/9436167693

Name of the Head of the Institution:

Dr. Sanjoy Roy

Tel. No. with STD Code:

03821-223554

Mobile:

9436130349

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID

1.4 Website address:

Web-link of the AQAR:

1.5 Accreditation Details

| Sl.No. | Cycle | Grade | CGPA | Year of Accreditation | Validity Period |
|--------|-----------------------|-------|------|-----------------------|-----------------|
| 1 | 1 st Cycle | B | 2.02 | 2015 | 5 years |
| 2 | 2 nd Cycle | | | | |
| 3 | 3 rd Cycle | | | | |
| 4 | 4 th Cycle | | | | |

1.6 Date of Establishment of IQAC : DD/MM/YYYY

1.7 AQAR for the year

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2015-16 submitted on 29.12.2018
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid +Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI(Phys Edu)

TEI (Edu) Engineering Health Science Management

Others(Specify)

1.11 Name of the Affiliating University (for the Colleges) Tripura University (A Central University)

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc.

Autonomy by State/Central Govt. / University NA

University with Potential for Excellence NA UGC-CPE NA

DST Star Scheme NA UGC-CE NA

UGC-Special Assistance Programme NA DST-FIST NA

UGC-Innovative PG programmes NA Any other (Specify) NA

UGC-COP Programmes NA

2. IQAC Composition and Activities

| | |
|--|---------------------------------|
| 2.1 No. of Teachers | <input type="text" value="09"/> |
| 2.2 No. of Administrative/Technical staff | <input type="text" value="01"/> |
| 2.3 No. of students | <input type="text" value="00"/> |
| 2.4 No. of Management representatives | <input type="text" value="01"/> |
| 2.5 No. of Alumni | <input type="text" value="01"/> |
| 2.6 No of any other stakeholder and community representatives | <input type="text" value="00"/> |
| 2.7 No. of Employers/ Industrialists | <input type="text" value="00"/> |
| 2.8 No. of other External Experts | <input type="text" value="00"/> |
| 2.9 Total No. of members | <input type="text" value="12"/> |
| 2.10 No. of IQAC meetings held | <input type="text" value="02"/> |

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- Documentation of College Activities.
- Special talks arranged.
- Meetings held with members as a part of Academic Review activity.
- Feedback collected from students of a few departments
- Initiated the teachers to use ICT based teaching learning process.
- Encouraged the teachers as well as the students to access internet
- Motivated the students to frequently use library facilities for enhancement of their studies

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

| Plan of Action | Achievements |
|---|--|
| <ul style="list-style-type: none">• More use of ICT by the teaching faculty | <ul style="list-style-type: none">• The nos of teachers have significantly increased as have the no. of classes taken. |

* Attach the Academic Calendar of the year as Annexure.–to be attached

Academic Calendar of the year 2016-2017

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

| |
|--|
| |
|--|

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

| Level of the Programme | Number of existing Programmes | Number of programmes added during the year | Number of self-financing programmes | Number of value added / Career Oriented programmes |
|------------------------|-------------------------------|--|-------------------------------------|--|
| PhD | | | | |
| PG | | | | |
| UG | 6 | 0 | 0 | 0 |
| PG Diploma | | | | |
| Advanced Diploma | | | | |
| Diploma | | | | |
| Certificate | | | | |
| Others | | | | |
| Total | 6 | | | |
| Interdisciplinary | | | | |
| Innovative | | | | |

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options: Elective Option
 (ii) Pattern of programmes:

| Pattern | Number of programmes |
|-----------|----------------------|
| Semester | CBCS 6 |
| Trimester | -- |
| Annual | -- |

1.3 Feedback from stakeholders* Alumni Parents Employers Students
 (On all aspects)

Mode of feedback: Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

No upgradation of syllabus was made as the college is affiliated to Tripura University. The last upgradation was done in 2014.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

| Total | Asst. Professors | Associate Professors | Professors | Others (PGT) |
|-------|------------------|----------------------|------------|--------------|
| 49 | 24 | 07 | 00 | 18 |

2.2 No. of permanent faculty with Ph.D.

17

2.3 No. of Faculty Positions Recruited (R) and Vacant(V) during the year:

| Asst. Professors | | Associate Professors | | Professors | | Others | | Total | |
|------------------|---|----------------------|---|------------|---|--------|---|-------|---|
| R | V | R | V | R | V | R | V | R | V |
| | | | | | | | | | |

Not applicable for Govt. Degree College

2.4 No. of Guest and Visiting faculty and Temporary faculty

22

2.5 Faculty participation in conferences and symposia:

| No. of Faculty | International level | National level | State level |
|------------------|---------------------|----------------|-------------|
| Attended | 2 | 14 | - |
| Presented papers | 2 | 14 | - |
| Resource Persons | - | - | - |

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Lecture by experts in the respective fields.
- Project works were submitted to the university prepared by the students
- Maximum number of teachers are motivated to switch over to ICT based teaching learning methods
- Field excursions are undertaken on regular basis for practical and non-practical based subjects

2.7 Total No. of actual teaching days

185

during this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution(for example: Open Book Examination,Bar Coding, Double Valuation, Photocopy, Online MultipleChoiceQuestions)

The Seat Plan arrangement has been overhauled to use lesser man power.
Students trained for MCQ answer sheets (OMR scripts)

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

3

2.10 Average percentage of attendance of students

| |
|-----|
| 75% |
|-----|

2.11 Course/Programme wise distribution of pass percentage:

| Title of the Programme | Total no. of students appeared | Division | | | | |
|------------------------|--------------------------------|---------------|-------|------|-------|--------|
| | | Distinction % | I % | II % | III % | Pass % |
| B. A. Honours | 196 | | 18.87 | | | 94.9 |
| B.A. General | 370 | | 1.89 | | | 96.2 |
| B.Sc. Honours | 66 | | 28.78 | | | 97.0 |
| B.Sc. General | 22 | | 27.27 | | | 100 |
| B.Com Hons | 05 | | -- | | | 20.0 |
| B.Com General | 20 | | 15.0 | | | 95.0 |

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- A comprehensive program to encourage innovative teaching methods is drawn out
- Encouraged to update oneself of the latest research etc. by attending workshops or seminars
- Sharing experiences by inviting guests for lectures or demonstrations

2.13 Initiatives undertaken towards faculty development

| <i>Faculty / Staff Development Programmes</i> | <i>Number of faculty benefitted</i> |
|--|-------------------------------------|
| Refresher courses | NIL |
| UGC – Faculty Improvement Programme | NIL |
| HRD programmes | NIL |
| Orientation programmes | 8 |
| Faculty exchange programme | NIL |
| Staff training conducted by the university | NIL |
| Staff training conducted by other institutions | 6 |
| Summer / Winter schools, Workshops, etc. | NIL |
| Others | NIL |

2.14 Details of Administrative and Technical staff

| Category | Number of Permanent Employees | Number of Vacant Positions | Number of permanent positions filled during the Year | Number of positions filled temporarily |
|----------------------|-------------------------------|----------------------------|--|--|
| Administrative Staff | 33 | - | - | - |
| Technical Staff | - | - | - | - |

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Encouraged the teachers to apply for minor and major research projects
- Encouraged the teachers to organise seminars and workshops for enhancement and development of both the teachers and students
- Encouraged the teachers to pursue PhD
- Encouraged the teachers to publish articles for journals and books

3.2 Details regarding major projects: None

| | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number | | | | |
| Outlay in Rs. Lakhs | | | | |

3.3 Details regarding minor projects

| | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number | | | | |
| Outlay in Rs. Lakhs | | | | |

3.4 Details on research publications

| | International | National | Others |
|--------------------------|---------------|----------|--------|
| Peer Review Journals | 1 | 9 | |
| Non-Peer Review Journals | | | |
| e-Journals | | | |
| Conference proceedings | | | |

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

| Nature of the Project | Duration Year | Name of the funding Agency | Total grant sanctioned | Received |
|--|---------------|----------------------------|------------------------|----------|
| Major projects | | | | |
| Minor Projects | | | | |
| Interdisciplinary Projects | | | | |
| Industry sponsored | | | | |
| Projects sponsored by the University/ College | | | | |
| Students research projects <i>(other than compulsory by the University)</i> | | | | |
| Any other(Specify) | | | | |
| Total | | | | |

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

| Level | International | National | State | University | College |
|---------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| Number | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Sponsoring agencies | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

| Type of Patent | | Number |
|----------------|---------|----------------------|
| National | Applied | <input type="text"/> |
| | Granted | <input type="text"/> |
| International | Applied | <input type="text"/> |
| | Granted | <input type="text"/> |
| Commercialised | Applied | <input type="text"/> |
| | Granted | <input type="text"/> |

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

| Total | International | National | State | University | Dist | College |
|-------|---------------|----------|-------|------------|------|---------|
| | | | | | | |

3.18 No. of faculty from the Institution who are Ph.D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Organised Vanamahotsav in the premises to make the students aware of environment preservation
- Conducted awareness campaigns on HIV/AIDS/ Human trafficking
- Organised blood donation camps to spread community feeling among students
- Seminar organised on Women's Day theme for Gender sensitization and empowerment of women.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

| Facilities | Existing | Newly created | Source of Fund | Total |
|---|--|---------------|------------------|------------|
| Campus area | 4.62 acres | | | 4.62 acres |
| Class rooms | 19 | | | 19 |
| Laboratories | 11 | | | 11 |
| Seminar Halls | 01 | | | 1 |
| No. of important equipments purchased (\geq 1-0 lakh) during the current year. | By different depts.. of Science, Geography | | UGC/NEC/ RUSA | |
| Value of the equipment purchased during the year (Rs. in Lakhs) | 403254 | | | 403254 |
| Others | | | | |

4.2 Computerization of administration and library

| |
|--|
| Administrative works are mostly computerised |
| Library is automated with internet facility and will subscribe to NLIST-INFLIBNET e- |

4.3 Library services:

| | Existing | | Newly added | | Total | |
|------------------|----------|---------|-------------|-------|-------|---------|
| | No. | Value | No. | Value | No. | Value |
| Text Books | 5686 | 1263973 | 390 | 94326 | 6076 | 1358299 |
| Reference Books | 1112 | 303864 | 98 | 43575 | 1210 | 347439 |
| e-Books | | | | | | |
| Journals | 18 | | | | | |
| e-Journals | | | | | | |
| Digital Database | | | | | | |
| CD & Video | | | | | | |
| Others (specify) | | | | | | |

4.4 Technology up gradation (overall)

| | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Departments | Others |
|----------|-----------------|---------------|----------|------------------|------------------|--------|-------------|--------|
| Existing | 60 | 1(30) | | 1 | 1 | 5 | 23 | |
| Added | NIL | | | | | | | |
| Total | 60 | 1(30) | | 1 | 1 | 5 | 23 | |

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Computer and internet user in-house training to teachers
- Shifting to e-governance tools

4.6 Amount spent on maintenance in lakhs :

| | |
|--|-------------------------------------|
| i) ICT | <input type="text"/> |
| ii) Campus Infrastructure and facilities | <input type="text" value="224728"/> |
| iii) Equipments | <input type="text"/> |
| iv) Others | <input type="text"/> |
| Total : | <input type="text" value="224728"/> |

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Promotion of mentorship for micro learning and individual attention of the students.
- Spoken English classes to enhance communicative skills.
- Incorporating, audio visual teaching aids for effective learning
- A help desk was initiated to help the students who were approaching for information related to subjects or higher opportunities

5.2 Efforts made by the institution for tracking the progression

- Feedbacks were initiated by IQAC to understand the nature of the support services
- Students given lectures on Value education, legal awareness
- Registers of the same maintained

| UG | PG | Ph. D. | Others |
|------|----|--------|--------|
| 4081 | | | |

5.3 (a) Total Number of students

(b) No. of students outside the state

0

(c) No. of international students

0

| | | | | | |
|-----|------|-------|-------|------|-------|
| Men | No | % | Women | No | % |
| | 2690 | 65.91 | | 1799 | 44.08 |

| Last Year | | | | | | This Year | | | | | |
|-----------|-----|------|-----|-----------------------|-------|-----------|-----|------|-----|-----------------------|-------|
| General | SC | ST | OBC | Physically Challenged | Total | General | SC | ST | OBC | Physically Challenged | Total |
| 1280 | 810 | 1078 | 602 | 3 | 4115 | 1878 | 807 | 1129 | 267 | 0 | 4081 |

Demand ratio 00

Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Individual teachers are always there for grooming the students if they seek their help
- A few Current Affairs journals are subscribed to and kept in the Library for the students to browse.
- They are also allowed to browse relevant websites for preparations.

No. of students beneficiaries

NA

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

- To guide the students regarding their future career plans, IQAC has initiated a Help Desk to guide and motivate the students in whatever way possible. The Institution is taking all necessary measure of maintenance of academic and extra- curricular. activities
- Imbibing moral values, creating healthy environment.
- Promoting values, ethics, civic sense
- Every department maintains a register for recording the progress of students

No. of students benefitted

5.7 Details of campus placement

| <i>On campus</i> | | | <i>Off Campus</i> |
|---------------------------------|---------------------------------|---------------------------|---------------------------|
| Number of Organizations Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |
| | | | |

5.8 Details of gender sensitization programmes

- One day seminars and awareness programmes such as Women's Day,
- College is committed to gender equity for accessibility to higher education

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

| | Number of students | Amount |
|--|--------------------|-------------|
| Financial support from institution | | |
| Financial support from government | 1697 | 120960+ DBT |
| Financial support from other sources | | |
| Number of students who received International/ National recognitions | | |

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____

- The students expressed their need for more books for references
- The need for a vehicle stand was expressed by the students
- The grievances like delay in announcement of semester results, marks card errors. Internal assessment queries etc. are well redressed in time

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

The vision of Netaji Subhas Mahavidyalaya is providing inclusive education, inculcating human values, professionalism and scientific temperament to all sections of students with special focus to female students

The mission of Netaji Subhas Mahavidyalaya is to provide ample scope for multi- faceted development of local youths irrespective of religion, caste, race, gender, to provide quality higher education to its students, to provide and promote inclusive education for all, to develop academic programmes based on local/regional/national/global needs, to pursue student-centric learning for self- development and skill-development among students to nurture social awareness and responsibilities among the students

6.2 Does the Institution has a management Information System

- Notifications are regularly issued by the office in hard copy and via website to inform the staff and students for admissions, exams, and Internals .
- Internal assessment marks are awarded as per the student performance with attendance, viva voce ,project works and over all behavior which is completed effectively.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Teachers of the college are called by the University for Curriculum Development and revision
- The teachers were motivated to shift from chalk-duster method to ICT enabled teaching learning process
- Students were motivated to make more use of open source learning materials
- Students were motivated to make use of Library more

6.3.2 Teaching and Learning

- Continuous evaluation through internal exams and viva-voce to improve the learning quality
- Group discussions are initiated

6.3.3 Examination and Evaluation

- The exam committee was encouraged to shift from numbering of desk with students roll numbers to desk numbering with rows and columns
- The students were assessed with internal assessments/ projects/ assignments throughout the year

6.3.4 Research and Development

- A plan to encourage in self-propelled growth in research and development through participation and contributions in International/ National Conferences, Seminars, Symposiums, Workshops, and initiation
- Many teachers were motivated to apply for major and minor research projects although those were not approved
- Many teachers were encouraged to go for higher studies like PhD
- Teachers were encouraged to contribute their papers and articles for research publications.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- The HODs /librarian was encouraged to give requisition for more books, e-resources and to digitalise the library
- Each departments of science were provided with computers for smooth conduction of the departmental affairs
- Each department was asked to send the names of books and journals through continuous evaluation.

6.3.6 Human Resource Management

- Good coordination between departments- Principal-Faculty
- Faculty members are encouraged to participate in Seminars and Workshops

6.3.7 Faculty and Staff recruitment

Done by TPSC

6.3.8 Industry Interaction / Collaboration

NIL

6.3.9 Admission of Students

- Admission procedure under the departmental guidelines
- Advertisement given for publicity
- Faculty members conduct the process in the college very transparently

6.4 Welfare schemes for

| | |
|--------------|---|
| Teaching | Duty leave granted for paper presentations/OP/RC as per Govt. rules |
| Non teaching | Duty leave granted for training programmes as and when required. As per Govt. rules |
| Students | Govt. Stipends distributed on time |

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|----------------|----------|------------------------------------|----------|---|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | No | | Yes | Hods and Principal and IQAC coordinator |
| Administrative | Yes | Audit Directorate, Govt of Tripura | Yes | Dept. of Higher Education |

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Introduced MCQ for TDP courses
- Submission of Internal marks within stipulated time

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

- The Alumni association was formed and have applied for registration

6.12 Activities and support from the Parent – Teacher Association

- The IQAC had initiated for departmental Parent- Teacher meetings so that the parents could enquire about the developments of their wards.

6.13 Development programmes for support staff

- The IQAC has arranged and allowed such Group D employees and Lab attendants to undergo training programmes whenever it was held

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Vanmahotsav is organised where the teachers as well as the students participate
- NCC and NSS volunteers frequently arrange for cleaning of various places through programmes like Swachat Bharat Abhiyan
- Students are encouraged not to use motor bikes but to travel to the college in bicycles
- Students are encouraged for practices like switching of fans and lights of the rooms when not in use.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Science forum has helped students irrespective of departments for better understanding of natural science
- ICT applications
- Field studies organised for the students to have more practical knowledge.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Plan: To encourage students for self studying, Faculties to participate in workshops and seminars, Strengthening the Alumni

Action taken: Conducted many academic enhancement classes, Alumni was taking initiation.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Students profile maintained
- The best students are given recognition
- Mentoring of students

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- Planting of sapling in the premises during Vanmahotsav
- Switching off lights and fans when not in use
- Carbon footing reduction

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength: high enrolment of students through a transparent admission process

Teacher-Student ratio is favourable for the programmes B.Sc and B.Com

Weakness: As an affiliated college Netaji Subhas Mahavidyalaya has no autonomy in academic reforms. Being a government college, the institution faces a number of financial, administrative and academic bindings

The college does not have residential staff quarters or girls hostel

Opportunities: The college has substantial potentiality for enhancing or expanding its educational operations by bringing about innovative changes in teaching learning evaluation, library resources and laboratory resources with the support of its qualified teachers

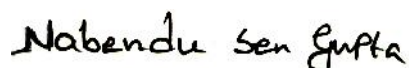
Threats: Being an affiliated government college infrastructure is a major challenge especially for departments under the art streams- departmental spaces for teachers, additional regular faculty members in large departments and for departments under the Science stream including Psychology- more laboratory spaces are needed for progressive development

8. Plans of institution for next year

- To continue with quality initiatives
- Conduct national seminars/ invited talks
- Conduct sports activities
- Conduct environmental & academic audit
- Feedback forms to be distributed among students and parents and to be analysed.
- Parents – Teachers to be organised
- More extension works to be undertaken

Name: Nabendu Sen Gupta

Name : Dr. Dipannita Chakraborty





Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Annexure I : ACADEMIC CALENDER (2016-2017)

**Netaji Subhash Mahavidyalaya
Dhwajanagar, Udaipur,
District:- Gomati, Tripura**

The following Academic calendar to be followed for the undergraduate courses for the academic year 2016-2017, is hereby noticed for necessary compliance by all concerned.

| SEMESTER I /III /V | |
|-------------------------------------|--|
| Classes begin | 16 th July,2016 (Saturday) |
| First internal assessment | 23 rd August(Tuesday), 2016 to 27 th August,2016 (Saturday) |
| Second internal assessment | 26 th September (Monday)), 2016 to 30 th September, 2016 (Friday). |
| Puja Vaccation (20 days) | 07/10/2016(Friday) to 26/10/2016 (Tuesday) |
| Classes begin after Puja vaccation | 27/10/2016 (Wednesday) |
| University Examination form fill up | From 14/11/2016 (Monday) to 18/11/2016 (Friday) |
| Semester break | From 24/11/2016 (Thrusday),2016 to 30/11/2016 (Wednesday) |
| University Theory examination begin | 1/12/2016 (Thrusday) to 31/12/2016 (Saturday),2016 |
| SEMESTER II /IV /VI | |
| Classes begin | 16 th January (Monday),2017 |
| First internal assessment | 20 th February (Monday), 2017 to 24 th February,2017 (Friday) |
| Second internal assessment | 20 th March(Monday),2017 to 24 th March,2017 (Friday) |
| University Examination form fill up | 24 th April(Monday),2017 to 28 th May,2017 (Friday) |
| Summer Vaccation | 12/05/2017(Friday) to 31/5/2017 (Wednesday) |
| University Theory examination begin | 1/6/2017(Thrusday) to 30/6/2017 (Friday) |

**Principal
Netaji Subhash Mahavidyalaya,
Gomati, Udaipur, Tripura.**

Annexure-II

Best Practices 1: Maintenance of Student Profile

As is seen from the data given above, this college has a large number of enrolment every year. To keep a track of the admissions and to smoothen the internal examination procedure all H.O.Ds maintain a register with the basic information of the students, e.g., Hons / General subjects, Internal marks in each Sessional examination, if any of them leave midway or take transfer to another college of the state, the data is recorded in these profile Register.

The Academic Section of the the College assists the respective HODs in compiling the said data. We hope to computerise the entire profile from next session onwards.

Best Practices 2: Recognition to the students who score high marks in the Semester Exams.

The Departmental Heads display the names of those students who score the highest in the odd / even Semesters on the Departmental Notice boards as a step to inspire them and motivate them to score better in the upcoming Semesters too. We hope to raise the number of 1st Class achievers higher as a consequence of this practice.