Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**NETAJI SUBHASH MAHAVIDYALAYA**
Name of the head of the Institution	**Dr. Dipannita Chakraborty (Roy Choudhury)**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**03821223554**
Mobile no.	**9436581244**
Registered Email	**nsm.udaipur@gmail.com**
Alternate Email	**iqac.nsm.udaipur@gmail.com**
Address	**Dhwajanagar**
City/Town	**Gokulpur , Udaipur**
State/UT	**Tripura**
Pincode	**799114**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Debashis Roy Chowdhury**
Phone no/Alternate Phone no.	**03821223554**
Mobile no.	**8730985652**
Registered Email	**iqac.nsm.udaipur@gmail.com**
Alternate Email	**drctuo@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.nsmahavidyalaya.nic.in/AQAR2017-18.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.nsmahavidyalaya.nic.in/2018NSM%20Academic%20Calender.docx

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**2.02**	**2015**	**03-Mar-2015**	**02-Mar-2020**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**15-Jan-2015**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Online Student Feedback collection (by google form) and analysis for AY 2018-19 Even Semester	01-May-2019 60	180
Meeting of Internal Quality Assurance Cell	26-Apr-2019 1	14
Meeting of Internal Quality Assurance Cell	16-Apr-2019 1	12
Meeting of Internal Quality Assurance Cell	11-Jan-2019 1	13
Meeting of Internal Quality Assurance Cell	09-Oct-2018 1	8
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Supply of materials, Academic supports etc	State Govt.	2018 365	642000
Institution	Maintenance & Repair etc.	State Govt.	2018 365	53000
	View File			

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. The best student's name and photograph along with grade obtained (based on end term university result) of respective departments has been displayed in the

departmental notice boards semester wise so as to motivate the students in their studies. 2. Student feedback has been taken Online using Google form and analyzed for AY 201819 Even Semester. 3. Monthly departmental meetings in academic departments with proper record have been ensured. 4. To enhance the knowledge of English vocabulary an initiative has been taken to display a few words in both English and Bengali on a white board in front of the Main Academic Building daily.

No Files Uploaded !!!

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
More field study and excursions for students to be arranged	Many departments are conducting field trips beyond the college premises
Promoting frequent and easy access to library and e-resources	Maximum number of teachers and students were using internet and e-resources
Promoting use of ICT based teaching learning method.	The teachers have showed more interest in ICT based teaching learning method.
No Files Uploaded !!!	

14. Whether AQAR was placed before statutory body ?	**No**
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2019**
Date of Submission	**31-Jan-2019**
17. Does the Institution have Management Information System ?	**No**

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The objective of preparing the students for success in educational pursuits as mentioned in the mission is achieved through the effective implementation of the curriculum and co-curricular activities so that the students would be able

to face the present challenging world as empowered citizens by following the under mentioned approaches: • Discipline based learning with the support of a teaching plan • Student-centric conventional face-to-face teaching-learning process • Student-centric non-conventional teaching-learning process through Open & Distance Learning • Value Based Education • Knowledge and skills in Arts, Social Science, Science and Commerce • Knowledge and skills in Communication and ICT • Promotion of co-curricular and extra-curricular activities The above objectives are achieved through adopting a multi-pronged phase-wise strategy. In the first stage, the departments , under the guidance of Academic Committee and Teachers' Council frame strategies to develop action plan for the implementation of curriculum as well as schedule of co-curricular and extra-curricular activities at the beginning of every academic session. At the beginning of each session and examination, Teachers' Council in different meetings chaired by the Principal, discusses in detail and evaluates the session details and examination oriented tasks. The Academic Committee, comprising of senior faculty members from different disciplines is formed every year to look into the academic aspects from time to time as per the Academic Calendar. In the second stage, every department arranges meetings of the faculty members before commencement of classes in each session where the syllabi and various course segments are distributed as teaching assignments among the teachers. Teaching plans are prepared by the departments which comprises of lecture hours, topics to be taught and other co-curricular activities to be conducted during the session. The faculty members are advised to prepare and chalk out their teaching plans for the term to complete the syllabi within stipulated time. If, for any reason, a faculty fails to finish his/ her syllabi within the stipulated time, he/ she arrange extra classes for his/ her subject. The progress is monitored by the Head of the Department from time to time. In the third stage, the developed teaching plans and curriculum are executed with different teaching methodologies for the courses. Advanced methods of teaching are followed in the classroom besides lecture methods which include the use of PowerPoint presentations, models, assignments, interactive discussions with students, practical tests and internal assessment to build up a better appreciation of the subject. Regarding documentation, each and every department keeps the records of attendance, examination marks apart from the academic section of the college.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	01/12/2019	0	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	01/12/2019	0

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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Zoology Major	9
BSc	Zoology General	68
BSc	Human Physiology	60
BA	Psychology Major	14
BA	Psychology General	9
BA	Geography General	8

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The college has evolved its own system of feedback from the discerning target groups: The students are emailed a questionnaire link (Google form) to give their opinions on the various aspects of the curriculum and the mode of its delivery, content, and their concept of relevance of the course and so on. This is an open exercise where individual students are encouraged to register their sense of acceptability and negation. Similarly, another structured questionnaire is circulated among the teaching faculty where their valued opinions and ideas on various aspects of the curricula, teaching-learning processes, facilities available along with shortcomings are registered with specific and overall observations for future remedy. These two responses are studied in a corroborative manner which is to be taken into account for overall developmental possibilities that the college may explore. The college is also considering launching an exit point feedback from its students so that the future generations of students may have a stronger foothold in the job markets and employability potential. Besides, the teachers interact with the students frequently in the class rooms, with other teachers and stake holders on curriculum and extra-curricular activities of the college involving the Students' Council and the Teachers' Council. The feedback thus obtained is

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	General	100	0	0
BCom	Major	40	30	30
BSc	General	220	72	72
BSc	Major	205	166	166
BA	General	1200	906	906
BA	Major	380	312	312
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	3849	0	26	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
26	5	1	1	0	1
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No file uploaded.					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college and the teaching faculty of different departments take special care for the slow learners in different ways. The faculties with their utmost sincerity help the slow learners outside the class to cope up with their studies. Meritorious students are also encouraged to help slow learners. Simplified versions of study material are made available. Extra time is given by teachers outside the classroom to sort out students' problems. Following are the different counseling services made available to the students: • The college has a Counseling Career Guidance Cell. • The college has a Personal Psychosocial Counseling Cell, under the Department of Psychology. They address problems related to stress, anxiety, examination phobia, peer pressure, etc. • Academic counseling is provided throughout the year by the faculty members of the college. • The faculty members of various departments share students' performance/problems with their parents when needed.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio

3849	26	1: 148

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
63	46	17	12	17

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester- end/ year- end examination
BSc	Major/General	6th Sem	04/06/2019	24/06/2019
BA	Major/General	6th Sem	17/05/2019	28/06/2019
BCom	General	6th Sem	21/05/2019	20/06/2019
BSc	Major/General	4th Sem	02/07/2019	16/08/2019
BA	Major/General	4th Sem	02/07/2019	27/08/2019
BCom	General	4th Sem	02/07/2019	16/08/2019
BSc	Major/General	2nd sem	02/07/2019	27/08/2019
BA	Major/General	2nd Sem	02/07/2019	27/08/2019
BCom	General	2nd sem	01/07/2019	27/08/2019
No file uploaded.				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college holds three centralized examinations for each semester, viz., two sessional examinations and the final examination. These examinations are conducted for each semester. Results of these examinations are published centrally. Answer scripts are shown to the students and the pattern of evaluation is explained. Model answers are discussed for the benefit of the students. Class tests and tutorial classes are held regularly by the departments in order to assess students' knowledge and skills. Besides these tests, students participate in seminars, group discussions, projects in the relevant subjects, which also help in monitoring students' performance prior to the university examinations. Examination Sub-Committee based on their logistics, prepare the time frame for conducting the sessional examinations (examination schedule, evaluation schedule, result announcement schedule, marks submission schedule). This enables the examiners and examinees to know the time frame for completion of the process of evaluation and results. Regular

notification by the Principal regarding examination is also a part of the teaching-learning-evaluation process of the institution. Schedule of the college and university examinations is highlighted in the Prospectus at the beginning of the session as guided by the affiliating university. Thus, the systematic planning, organisation and implementation of teaching-learning-evaluation process are done within the total scheme of the university schedule as these are very much necessary for the academic upliftment of the college.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

ACADEMIC CALENDER OF NETAJI SUBHAS MAHAVIDYALAYA, UDAIPUR 2018-2019 ? New admission of 1st Semester students: 01-07-2018 to 07-07-2018 ? Commencement of 1st Semester classes: 10-07-2018 ? Re-admission of 3rd 5th Semester students: 15-07-2018 to 28-07-2018 ? Internal Assessment (Sessional 1) tests (odd sem): 17-09-2018 to 22-09-2018 ? Registration of 1st Semester Students: Last week of September ? Puja Vacations: 15-10-2018 to 29-10-2018 ? Internal Assessment (Sessional 2) tests (odd sem): 01-11-2018 to 06-11-2018 ? Odd Semester End Term Exam Form Fill-up: 12-11-2018 to 22-11-2018 ? Preparatory Leave for Students: 24-11-2018 to 30-11-2018 ? Term End Examination (Odd Semester): 01-12-2018 to 31-12-2018 ? Re-admission of 2nd, 4th 6th Semester students: 10-01-2019 to 16-01-2019 ? Commencement of Even Semester classes: 15-01-2019 ? Internal Assessment (Sessional 1) tests (even sem): 11-03-2019 to 16-03-2019 ? Internal Assessment (Sessional 2) tests (even sem): 08-04-2019 to 12-04-2019 ? Form Fill-up for Even Semester Term End Examination: 27-04-2019 to 08-05-2019 ? Project Submission Last date for 6th Semester: 04-05-2019 ? Summer Vacation Term End Examination (6th Semester): 13-05-2019 to 27-05-2019 ? Term End Examination (2nd 4th Semester) 01-06-2019 to 30-06-2019

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

No Data Entered/Not Applicable !!!

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
	BA	Major	273	241	88.27
	BA	General	599	514	85.80
	BSc	Major	98	70	71.42
	BSc	General	33	28	84.84
	BCom	Major	2	0	0
	BCom	General	19	16	84.21
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

nsmahavidyalaya.nic.in/iqac/IQAC_2018-19%20SSS%20results.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	01/12/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NA	NA	01/12/2019	NA
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NA	NA	NA	NA	01/12/2019
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Psycology	1	5
International	Human Physiology	1	0.2
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Bengali	1
Chemistry	1
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Effect of step up exercise on cognitive attention with stroop test in young Bengali female adults	Debray P	Biology of Exercise	2019	0	Department of Human P hysiology, N S Mahavi dyalaya, Udaipur, Gomati District, Tripura-79 9120	0
Geriatric Mental Health Care in India: Issues and Challenges	SUMANA MAJUMDAR	Internatio nal Journal of Applied Social Science	2019	0	Department of Psychol ogy, Netaji Subhas Mah avidyalaya , Udaipur (Tripura) India	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Effect of step up exercise on cognitive attention with stroop test in young Bengali female adults	Debray P	Biology of Exercise	2019	3	0	Department of Human P hysiology, N S Mahavi dyalaya, Udaipur, Gomati District, Tripura-79 9120
Geriatric Mental Health Care in India: Issues and Challenges	SUMANA MAJUMDAR	Internatio nal Journal of Applied Social Science	2019	0	0	Department of Psychol ogy, Netaji Subhas Mah avidyalaya , Udaipur

					(Tripura) India

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	4	1	0
Presented papers	1	0	0	0
Resource persons	0	2	0	0

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat Abhiyan	NSS Unit	1	25
Lifestyle Survey of Villagers	NSS/Human Physiology Dept	2	30
Training on paper bag making	NSS/RSETI	1	40
Awareness Programme on traffic rules and road safety	NSS	3	105

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NA	NA	0

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Swachh Bharat Summer Internship	NCC	Swachh Bharat	1	7
Swachh Bharat Abhiyan	NSS	Swachh Bharat Abhiyan	1	25
Health Camp	NSS/Health Dept	Health Camp in adopted village	1	50

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NA	NA	0

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NA	NA	01/12/2019	01/12/2019	0

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	01/12/2019	NA	0

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
4.1	4.1

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
No Data Entered/Not Applicable !!!			

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	7216	1675711	0	0	7216	1675711
Reference Books	1495	426792	0	0	1495	426792

No file uploaded.

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NA	NA	01/12/2019

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	74	1	1	1	1	13	29	10	0
Added	0	0	0	0	0	0	0	0	0
Total	74	1	1	1	1	13	29	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	NA

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
9.09	7.71	1.96	1.96

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Procedures and policies for utilization of facilities like library and sports comples (gym) is framed and available in the College Website

http://www.nsmahavidyalaya.nic.in/2020gym%20rules.jpeg

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	**NA**	**0**	**0**
Financial Support from Other Sources			
a) National	**NA**	**0**	**0**
b)International	**NA**	**0**	**0**

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
NIL	**01/12/2019**	**0**	**NA**

No file uploaded.

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	**NIL**	**0**	**0**	**0**	**0**
2019	**Carrier Counselling Cell**	**0**	**1**	**0**	**1**

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	**0**	**0**

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Reliance Jio	**33**	**1**		**0**	**0**

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of	Programme	Depratment	Name of	Name of

	students enrolling into higher education	graduated from	graduated from	institution joined	programme admitted to
2019	10	BA Major	Political Science	Tripura University	MA in Political Science
2018	2	BSc Major	Chemistry	Tripura University	MSc in Chemistry
2019	1	BSc Major	Zoology	Tripura University	MSc in Zoology
2019	9	BSc Major	Human Physiology	Tripura University	MSc in Zoology/Molecular Biology and Bioinformatics
2019	9	BA Major	Psycology	Tripura University	MA in Psycology
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
SLET	1
NET	1
Any Other	2
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Sports	College	128
Independence Day celebration (15.08.2018)	College	50
Fresher's Welcome (01.09.2018)	College	500
Sanskrit Day, 2018(20.09.2018)	College	60
Milad Mahfil (22.11.2018)	College	70
Netaji's Birthday Celebration (23.01.2019)	College	60
Republic Day Celebration (26.01.2019)	College	50
Saraswati Puja (09.02.2019)	College	300
159th Rabindra Janma Jayanti (09.05.2019)	College	60
120th Nazrul janma Jayanti (01.06.2019)	College	70
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	gold	International	1	0	19417	Pritam Chakraborty

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college has an Students' Union Council. Every year this council is formed by the election procedure conducted by the college, as per the guidelines issued by the DHE, Government of Tripura. The body is responsible for upholding the academic, cultural, literary and extra-curricular activities of the students. The office bearers are Vice president, General Secretary, Asst. Gen. Secretary, Editor of the College Magazine, Sub-Editor, Secretary of Games and Sports and Asst., Secretary of Social Entertainment with Assistant, Secretary of Drama with Assistant, Secretary of Boys' Common Room with Assistant, Secretary of Girls' Common Room with Assistant and Secretary of Literary Activities, Debates Meeting. The Principal is the President of this body by virtue of post. The portfolios are distributed in such a way so that every dimension of the learners' all round development can be motivated skillfully. Besides, there are some class representatives who coordinate the problems of their class to the office bearers. The council also co-operates with the administration of the college all the time to make the college atmosphere amicable. The Council has a written constitution to follow. The main activities of the Council are: • Conducting Fresher's Welcome • Saraswati Puja Celebration • Assisting in admission procedure • Publishing the College Magazine • Conducting different cultural competitions • Blood Donation Camp • Felicitation of the meritorious students • Maintaining discipline and decorum of the college • Addressing the grievances of the students • Welfare of the students • Celebration of Teachers' Day • Observance of all Calendar events A fund is raised annually as per the college guidelines for the benefit of the students. The fund is utilized by the college authority in consultation with the Students' Union Council. Students' participation in the various academic and administrative bodies are acknowledged by the college. The college co-opts students' representatives in the various meetings and activities as and when necessary. Names of academic and administrative bodies which have student members are: • IQAC • Anti-Ragging Committee • Sexual Harassment Prevention Committee • Grievance and Redressal Cell • Admission Committee

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Yes, the institution is having a registered Alumni Association. The college networks with the alumni through the personal efforts of the college faculty members and the college authority. The college maintains a regular communication with the President and the Secretary of the alumni association and partakes in the meetings held by them. The communication process is facile since a good number of faculty members and the former faculty members as well as the staff are the members of the alumni.

5.4.2 – No. of enrolled Alumni:

15

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college delegates authority and provides operational autonomy to the departments. The head and faculty of different departments are empowered to develop the departments on modern lines. The HOD, in consultation with their respective faculty members, distributes the class loads of individual teachers, plans for holding departmental examinations, oversees the working reports of the non-teaching staff and guest lecturers. Several committees are formed to disburse of academic and non-academic matters and these committees work independently. The administrative wing works through office headed by the Office Superintendent who monitors office work. In case of purchase procedures, the college maintains a decentralized and collective mechanism of purchase through Purchase Committees, UGC Committees, etc. in consultation with the Secretary, Teachers' Council and the DDO depending on the requirement of the departments and availability of funds. The college has incorporated a culture of participative management for general administrative, infrastructural and academic development involving the faculty, non-teaching employees, the Students' Union Council and the Teachers' Council. Consultative and collaborative strategies are adopted to promote the culture of participative management. The different committees are consulted and open discussions are held at Teachers' Council and Students' Union Council meetings. Thus the college hones the culture of participative management.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Human Resource Management	The entire College is Wi-Fi enabled hence any notice, or message is transmitted online within the College. The College has a good work culture as it works in harmony with team spirit. Communication with each staff member is direct and facilitating. Grievances of anyone are addressed immediately. The salary is paid online via Treasury HRM system. Seven day workshop arranged with NIELT to impart computer training to all staff members.Guest Lecturers are recruited as per departments sanction to make up for the non-availlibily of teachers.Teachers are

	encourged to participate in OP /RC
Library, ICT and Physical Infrastructure / Instrumentation	RUSA funds are utilized in such a manner so that the College infrastructure is augmented. Creation of departments, lab facility, playgrounds, hostel etc get a major share of the funds.Library infrasturcture cannot be enhanced hence books, journals, e-resources and newspapers are procured so that the students can get an access to the latest books and journals
Curriculum Development	As already stated the curriculum is fixed by the affiliating University and the College does not have any autonomy regarding the same
Teaching and Learning	The College has started a field study based teaching method where the syllabus demands so. The students when they get hands-on knowledge show more interest in their learning process
Examination and Evaluation	The College conducts two end Semester examinations and four Internal Assessment tests. All tests are conducted with proper seating arrangement, printed question papers and Practical Exams, where required. The students are allowed to go through their papers and even seek Improvement tests if required
Research and Development	The teachers are allowed to carry out their research, with lesser class load adjusted with fellow faculty members. If required they can also seek leave or use the College Library/Labs

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Administration	The College authority convey all notices relating to academic and administrative events through institutional whatsapp and email

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	NA	NA	NA	0
2019	NA	NA	NA	0
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Capacity Building in IT and Digital Services for State Govt. Officials in NER		15/11/2018	28/11/2018	11	0

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	1	24/09/2018	14/10/2018	21
Refresher Course	1	27/12/2018	11/01/2019	14
Refresher Course	1	05/01/2019	30/01/2019	26
Refresher Course	1	01/03/2019	15/03/2019	15
Instructional School for Teachers	1	24/06/2019	06/07/2019	13

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
NIL	NIL	NIL

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal audits and external audits are performed regularly by the Department

of Audit, Government of Tripura and by Audit Accounts General, Government of India respectively. The last External Audit has been completed by Audit Accounts General, Government of India on Feb-March 2019 . No serious objection was raised, some suggestive observations were made which were duly addressed.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NA	0	NA

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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		No	
Administrative	No		No	

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The College is yet to form a Parent-Teacher Association.

6.5.3 – Development programmes for support staff (at least three)

NIL

6.5.4 – Post Accreditation initiative(s) (mention at least three)

In line with the recommendations for quality enhancement of the institution by visiting NAAC peer team during 1st Cycle the following Post Accreditation initiatives has been taken- 1) Girls Common Room of the College is improvised with more furniture and provision has been made for healthy recreation of the girl students during their off time with indoor board games etc. 2) Space constraint of Science Departments is some what eased up with improvising the veranda spaces as laboratory work space during practical classes with necessary furniture and fixtures. 3) Environmental consciousness is promoted among students and staff alike with organisation of frequent Swachha Bharat Abhiyans, Anti-plastic Campaign and Tree Plantation programmes in and outside the campus

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Online Student	15/05/2019	15/05/2019	30/06/2019	180

Feedback collection (by google form) and analysis for AY 2018-19 Even Semester	

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NIL	01/12/2019	01/12/2019	0	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
The college celebrates Vanamahotsab every year. The institution is going to install roof top solar power plant on the roof of main building of the college so as to meet some of its energy needs from renewable energy sources.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	0	1	11/11/2018	1	Swachha Bharat Abhiyan at Purba para village under Dwa janagar GP	Cleanliness issues of the village	26
2018	0	1	22/11/2018	1	Lifestyle data collection of Villagers of Purba para	Lifestyle Issues	31

| 2019 | 0 | 1 | 01/03/2019 | 1 | Blood Donation Camp | Shortage of Blood in local blood bank | 51 |
| village under Dwajanagar GP | | | | | | | |

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NIL	01/12/2019	NA

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
NIL	01/12/2019	01/12/2019	0
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Tree planting ceremony is organised where the teachers as well as the students participate to make the campus more green. • NCC and NSS volunteers frequently arrange for cleaning of various places through programmes like Swachat Bharat Abhiyan • Students are encouraged not to use motor bikes but to travel to the college in bicycles • Students are encouraged for best practices like switching off fans and lights of the rooms not in use.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Details of two best practices implemented by the institution during AY 2018-19 Best Practice- 1 1. Title of the practice:- Displaying of the name, photograph and grade of the topper of different semesters of the academic departments in departmental notice board after every term end examination 2. The context that required the initiation of the practice:- It has been observed in past years that being a rural college the students don't have the motivation to excel in academics resulting in low percentage of high grade obtaining students even as the pass percentage is high. Thus the present practice was initiated to bring to fore the motivated students and their fruits of academic hardship so as to encourage the other students who are lagging behind. 3. Objectives of the practice:- The objective of the practice is to encourage the students of the institution to strive hard taking all their life problems in stride so as to be their very best in academics. 4. The Practice:- The academic departments display the names, photographs and grades of the toppers of different semesters in their departmental notice board as and when the term end examination result is declared by the university. Photographs are collected from the students for the purpose and if students are not able to provide a proper size photo the departments arrange the same from their fund. Some departments go even further and hold small felicitation programmes mainly for 6th semester pass outs. 5. Obstacles faced if any and strategies adopted to overcome them:- No obstacles faced as such regarding implementation of the practice. 6. Impact of the practice:- The impact of the practice is yet to be seen as it is started only this academic year but surely it has caught students attention and interest. 7. Resources required:- No special requirement in terms of resources is there for

the implementation of the practice 8. About the Institution:- i. Name of the Institution: Netaji Subhash Mahavidyalaya, Udaipur, Gomati, Tripura ii. Year of Accreditation: 2015 iii. Address: Dhwajanagar Udaipur Tripura Pin Code : 799114 iv. Grade awarded by NAAC: B v. E-Mail: nsm.udaipur@gmail.com vi. Contact person for further details: Debashis Roy Chowdhury, Assistant Professor and Coordinator IQAC, email- iqac.nsm.udaipur@gmail.com vii. Website : nsmahavidyalaya.nic.in Best Practice- 2 1. Title of the practice:- Daily trilingual "WORDS OF THE DAY" display in English, Bengali and Kokborok in front of the Main Academic Building of the College 2. The context that required the initiation of the practice:- It has been observed in past years that being a rural college the students don't have sufficient stock of words in English. Moreover as the college is affiliated to Tripura University (A Central University) the questions are set in English and students have to write in English mandatorily for Major courses. As majority of the students are from vernacular background they find it difficult to understand the questions set in the University examinations for want of relevant terminology which affects their performance in written exam. Thus the present practice was initiated to display trilingual "WORDS OF THE DAY" taking relevant terminologies form the subjects taught in the institution so as to cater the needs of the students. 3. Objectives of the practice:- The objective of the practice is to build up a sufficient terminological vocabulary of the students through daily inputs so that they can understand and write their examinations with confidence. 4. The Practice:- Two words which are relevant with respect to the subjects taught in the College are written in English, Bengali and Kokborok in front of the Main Academic Building of the College which is a busy place of the campus, on a white board. 5. Obstacles faced if any and strategies adopted to overcome them:- No obstacles faced as such regarding implementation of the practice. 6. Impact of the practice:- The impact of the practice is yet to be seen as it is started only this academic year but surely it has caught students attention and interest. 7. Resources required:- No special requirement in terms of resources is there for the implementation of the practice. 8. About the Institution:- i. Name of the Institution: Netaji Subhash Mahavidyalaya, Udaipur, Gomati, Tripura ii. Year of Accreditation: 2015 iii. Address: Dhwajanagar Udaipur Tripura Pin Code : 799114 iv. Grade awarded by NAAC: B v. E-Mail: nsm.udaipur@gmail.com vi. Contact person for further details: Debashis Roy Chowdhury, Assistant Professor and Coordinator IQAC, email- iqac.nsm.udaipur@gmail.com vii. Website : nsmahavidyalaya.nic.in

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://www.nsmahavidyalaya.nic.in/iqac/2018-19_Best%20Practices%20AY.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The institution always strive to remain true to its vision of providing inclusive education to all sections of students including scheduled tribes, scheduled castes, other backward communities and religious minorities with special focus to female students. Every year students are admitted in the institution strictly following the reservation policy of the state government for the same. Almost half of the students of the institution come form scheduled tribes, scheduled castes, other backward communities with roughly 20, 20 and 10 representation respectively with respect to the total student strength of the institution. Weaker sections of the society are also well represented in the teaching as well as non-teaching staff of the institution. Absolutely no discrimination is made in the institution with any section of the society and all are provided with equitable opportunities to thrive to their

fullest potential. The institution plays a proactive role in speedy processing of online applications with respect to Post Metric Economic Backward Section or any other scholarship provided to socially or economically backward students by the central or state government every academic year so that they can reap the benefit of these schemes to the fullest. The College has a 50 seater ST Boys Hostel to help the neediest Schedule Tribe students who cannot afford to rent a house to carry on with their studies in the College. The institution has a good number of religious minority (Muslim) students and due care is taken so that they feel at home. Along with Swaraswati Pujan the institution also organises Mehfil-E-Milad every year. As for the female students the institution has about 40 of them in the campus. The institution provide separate toilet and common room facilities to the female students so as to make their college time comfortable.

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

• Provide uninterrupted power supply • Subscribe to renowned e-journals • Earthquake monitoring system • Creation and dissemination of e-learning repository • Establishment of more Computer Centres for faculty and students • Creation of wi-fi campus • Installation of low cost digital notice boards • Adding more text books, reference books, journals/ e-journals, magazines, newspapers, etc. in the Central Library • Increasing the number of laboratories and equipments, computers and smart class rooms • Up-gradation and expansion of sports facilities with a modern gym • Installation of solar power system • Better implementation of waste management system