



**Netaji Subhash Mahavidyalaya
Dhwajanagar, Udaipur,
District:- Gomati, Tripura
Pin- 799120**

**The Annual Quality Assurance Report (AQAR) of the IQAC
Session: 2015-2016**

National Assessment and Accreditation Council (NAAC)
P.O.Box No. 1075, Nagarbhavi,
Bangalore-50072, Karnataka, India.
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All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

1. Details of the Institution

1.1 Name of the Institution

Netaji Subhash Mahavidyalaya

1.2 Address Line 1

Dhwajanagar

Address Line 2

Dt : Gomati

City/Town

Udaipur

State

Tripura

Pin Code

799120

Institution e-mail address

nsm.udaipur@gmail.com

Contact Nos.

9436581244/9436167693

Name of the Head of the Institution:

Dr. Sanjoy Roy

Tel. No. with STD Code:

03821-223554

Mobile:

9436130349

Name of the IQAC Co-ordinator:

Dr. Prashanta Chakraborty

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID :

1.4 Website address:

Web-link of the AQAR:

1.5 Accreditation Details

Sl.No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.02	2015	5 years
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.6 Date of Establishment of IQAC : DD/MM/YYYY

1.7 AQAR for the year

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR Not submitted (DD/MM/YYYY)
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid +Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others(Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

Tripura University (A Central University)

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc.

Autonomy by State/Central Govt. / University

NA

University with Potential for Excellence

NA

UGC-CPE

NA

DST Star Scheme

NA

UGC-CE

NA

UGC-Special Assistance Programme

NA

DST-FIST

NA

UGC-Innovative PG programmes

NA

Any other (*Specify*)

NA

UGC-COP Programmes

NA

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="07"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="01"/>
2.3 No. of students	<input type="text" value="00"/>
2.4 No. of Management representatives	<input type="text" value="01"/>
2.5 No. of Alumni	<input type="text" value="01"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="00"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="00"/>
2.8 No. of other External Experts	<input type="text" value="00"/>
2.9 Total No. of members	<input type="text" value="12"/>
2.10 No. of IQAC meetings held	<input type="text" value="02"/>

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- Initiated the teachers to use ICT based teaching learning process.
- Encouraged the teachers as well as the students to access internet for advancement of knowledge through journals and e-resources.
- Motivated the students to frequently use library facilities for enhancement of their studies.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<ul style="list-style-type: none"> • Use ICT based teaching learning method. • Access library and e-resources frequently. • More field study and excursions for science students to be arranged. 	<ul style="list-style-type: none"> • The teachers have showed more interest in ICT based teaching learning method. • Maximum number of teachers and students were using internet and e-resources. • Botany department was encouraged to conduct field trips beyond the college premises.

* Attach the Academic Calendar of the year as Annexure.–to be attached

Academic Calendar of the year 2015-2016

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

- Encouraged the teachers of all the departments to fully utilise the smart classrooms for ICT based teaching learning process.
- IQAC has framed a routine to enable all the departments to get the opportunity of accessing the smart classrooms consecutively.
- Library has been semi-computerised for better performance.
- Encouraged the teachers as well as students to undertake field based studies.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	6	0	0	0
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	6	0	0	0
Interdisciplinary				
Innovative				

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options: Elective Option
 (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	06
Trimester	
Annual	06

1.3 Feedback from stakeholders* Alumni Parents Employers Students
 (On all aspects)

Mode of feedback: Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The college is affiliated to Tripura University where the last upgradation was done in 2014.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others (PGT)
53	29	05	00	19

2.2 No. of permanent faculty with Ph.D.

17

2.3 No. of Faculty Positions Recruited (R) and Vacant(V) during the year:

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V

Not applicable for Govt. Degree College

2.4 No. of Guest and Visiting faculty and Temporary faculty

22

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	3	23	-
Presented papers	2	16	-
Resource Persons	-		-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Teachers are motivated to switch over to ICT based teaching learning methods
- Field excursions are encouraged for practical based subjects

2.7 Total No. of actual teaching days during this academic year

175 days

2.8 Examination/ Evaluation Reforms initiated by the Institution(for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online MultipleChoiceQuestions)

Students trained to go for MCQ answer sheets (OMR scripts)

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development

03

as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise distribution of pass percentage: (2014-2015)

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B. A. Honours	214		1.4%			86%
B.A. General	977					58%
B.Sc. Honours	57		8.77%			98.2%
B.Sc. General	43					86%
B.Com Hons	33					90.9%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- A comprehensive monitoring program to encourage innovative teaching methods.
- To update oneself of the latest research etc. by attending workshops or seminars.
- Dissemination of information in the departmental meetings.
- Inviting academicians as guest speakers.

2.13 Initiatives undertaken towards faculty development **2015-2016**

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	NIL
UGC – Faculty Improvement Programme	NIL
HRD programmes	NIL
Orientation programmes	NIL
Faculty exchange programme	NIL
Staff training conducted by the university	NIL
Staff training conducted by other institutions	NIL
Summer / Winter schools, Workshops, etc.	NIL
Others	NIL

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	33	-	-	-
Technical Staff	-	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Encouraged the teachers to apply for minor and major research projects.
- Encouraged the teachers to organise seminars and workshops for enhancement and development of both the teachers and students.
- Encouraged the teachers to pursue Ph.D.
- Encouraged the teachers to publish articles for journals and books.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL			
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL			
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals		2	
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Sponsoring agencies	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	<input type="text"/>
	Granted	<input type="text"/>
International	Applied	<input type="text"/>
	Granted	<input type="text"/>
Commercialised	Applied	<input type="text"/>
	Granted	<input type="text"/>

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph.D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level

National level International level

3.22 No. of students participated in NCC events:

University level State level

National level International level

3.23 No. of Awards won in NSS:

University level State level

National level International level

3.24 No. of Awards won in NCC:

University level State level

National level International level

3.25 No. of Extension activities organized

University forum College forum
 NCC NSS other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Organised Vanmahotsav in the premises to make the students aware of environment preservation
- Conducted awareness campaigns on HIV/AIDS
- Organised blood donation camps to spread community feeling among students
- Seminar organised on Women's Empowerment as a theme for Gender sensitization

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	4.62 acres			
Class rooms	19			
Laboratories	11			
Seminar Halls	01			
No. of important equipments purchased (≥ 1 -0 lakh) during the current year.	By different dept.s of Science, Geography			
Value of the equipment purchased during the year (Rs. in Lakhs)	Rs.7,11,818			
Others				

4.2 Computerization of administration and library

Library is automated and will subscribe to NLIST-INFLIBNET e-resources

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	3896	800172	1790	463801	5686	1263973
Reference Books	664	187914	448	115950	1112	303864
e-Books						
Journals	18					
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	60	1(30)	BSNL, Wi-fi	1	1	5	23	
Added	Nil	Nil		Nil	Nil	Nil	Nil	
Total	60	1(30)		1	1	5	23	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- | |
|---|
| <ul style="list-style-type: none"> • Computer and internet user training to teachers • Shifting to e-governance tools |
|---|

4.6 Amount spent on maintenance in lakhs :

i) ICT

ii) Campus Infrastructure and facilities

iii) Equipments

iv) Others

Total :

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The students were approaching the teachers concerned for information related to subjects or higher opportunities and the teachers were encouraged to help them through internet and e-resources.

Spoken English tutorials were conducted by the Department of English.

5.2 Efforts made by the institution for tracking the progression

- Feedbacks were initiated by IQAC to understand the nature of the support services.
- Students given lectures on Value education, legal awareness.
- Registers for the departmental meetings were initiated.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
4115			

(b) No. of students outside the state

0

(c) No. of international students

0

Men

No	%

Women

No	%

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1497	629	729	373	0	3228	1280	810	1078	602	3	4115

Demand ratio

Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

Interested students are counselled by the teachers regarding their career plans.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

- One day seminars and awareness programmes on the theme of International Women’s Day is organised.
- College is committed to gender equity for accessibility to higher education.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	1686	DBT
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed

- **The need for a fully equipped gymnasium was expressed by the students.**
- **The need for a fully furnished canteen that would provide sufficient requirement of food for both the teachers and students was expressed.**
- **Students have demanded more books in the library on new syllabus.**

Redressal-

A gymnasium is being built with UGC fund.

A canteen is being run in one of the room of the old building, funds from RUSA will be utilised to built a new canteen.

Books are being purchased as and when need arises.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

The vision of Netaji Subhas Mahavidyalaya is providing inclusive education, inculcating human values, professionalism and scientific temperament to all sections of students with special focus to female students

The mission of Netaji Subhas Mahavidyalaya is to provide ample scope for multi- faceted development of local youths irrespective of religion, caste, race, gender, to provide quality higher education to its students, to provide and promote inclusive education for all, to develop academic programmes based on local/regional/national/global needs, to pursue student-centric learning for self- development and skill-development among students to nurture social awareness and responsibilities among the students

6.2 Regular notices are issued to inform the staff and students about the college affairs.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Teachers of the college are called by the University for Curriculum Development and revision.
- IQAC has consistently encouraged the teachers to shift from chalk-duster method to ICT enabled teaching learning process.
- Students were motivated to make more use of open source learning materials.

6.3.2 Teaching and Learning

- Continuous evaluation for internal exams to improve the learning quality.
- Viva-voce or Group discussions are initiated.

6.3.3 Examination and Evaluation

- The exam committee was encouraged to shift from numbering of desk with students roll numbers to desk numbering with rows and columns.
- The students were assessed with internal assessments/ projects/ assignments throughout the year.

6.3.4 Research and Development

- IQAC has been motivating the teachers to go for research work for development of the institution as well as for the interest of the individuals.
- Many teachers were motivated to apply for major and minor research projects.
- Many teachers were encouraged to go for higher studies like Ph.D.
- Teachers were encouraged to contribute their papers and articles for research publications.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- The librarian was encouraged to give requisition for more books, e-resources and to digitise the library.
- Each departments of science were provided with computers for smooth conduct of the departmental affairs

6.3.6 Human Resource Management

- Good coordination between departments- Principal- Facult.
- Faculty members are encouraged to become the members of various internal committees to help in the college administrative affairs.

6.3.7 Faculty and Staff recruitment

Done by TPSC

6.3.8 Industry Interaction / Collaboration

NIL

6.3.9 Admission of Students

- Admission procedure under the departmental guidelines.
- Advertisement given for publicity.
- Faculty members conduct the process in the college very transparently

6.4 Welfare schemes for

Teaching	Duty leave granted for paper presentation /OP /RC as per Govt. rules
Non teaching	Duty leave granted for training programme as and when required.
Students	Govt. stipends distributed on time.

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	HODs, Principal and IQAC coordinator
Administrative	Yes	Directorate of Audit, Govt. of Tripura	Yes	Dept. of Higher Education

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

Yes

No

For PG Programmes

Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

- The Alumni association was formed and thereby applied for registration.

6.12 Activities and support from the Parent – Teacher Association

Nil

6.13 Development programmes for support staff

- The support staffs are sent for various accounts and administrative training as conducted by the Department of Higher education.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Vanmahotsav is organised where the teachers as well as the students participate
- NCC and NSS volunteers frequently arrange for cleaning of various places.
- Students are encouraged to use public transport.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Science forum
- Sexual grievance cell
- ICT applications
- Field studies organised

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Plan: To encourage students for self studying, Faculties to participate in workshops and seminars, Strengthening the Alumni.

Action taken: Conducted many academic enhancement classes, Alumni is not very active.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Students' profiles maintained by the departments.
- The best students are given recognition.

****Provide the details in annexure II***

7.4 Contribution to environmental awareness / protection

- Planting of sapling in the premises during Vanmahotsav.
- Switching of lights and fans when not in use.
- Carboon footing reduction.

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength: high enrolment of students through a transparent admission process

Teacher-Student ratio is favourable for the programmes B.Sc and B.Com

Weakness: As an affiliated college Netaji Subhas Mahavidyalaya has no autonomy in academic reforms. Being a government college, the institution faces a number of financial, administrative and academic bindings

The college does not have residential staff quarters or girls hostel

Opportunities: The college has substantial potentiality for enhancing or expanding its educational operations by bringing about innovative changes in teaching learning evaluation, library resources and laboratory resources with the support of its qualified teachers

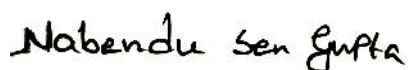
Threats: Being an affiliated government college infrastructure is a major challenge especially for departments under the art streams- departmental spaces for teachers, additional regular faculty members in large departments and for departments under the Science stream including Psychology- more laboratory spaces are needed for progressive development.

8. Plans of institution for next year

- To continue with quality initiatives.
- Conduct national seminars.
- Conduct sports activities.

Name : Nabendu Sen Gupta

Name: Dr. Dipannita Chakraborty





Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Annexure-I : Academic Calendar (2015-2016)

The following Academic calendar to be followed for the undergraduate courses for the academic year 2015-2016, is hereby noticed for necessary compliance by all concerned.

SEMESTER I /III /V	
Classes begin	16 th July,2015 (Thursday)
First internal assessment	24 th August(Monday), 2015 to 28 th August,2015(Friday)
Second internal assessment	22 nd September (Tuesday), 2015 to 26 th September, 2015 (Saturday).
Puja Vaccation	19/10/2015(Monday) to 9/11/2015 (Monday)
Classes begin after Puja vaccation	10/11/2015 (Tuesday)
University Examination form fill up	From 16/11/2015 (Monday) to 20/11/2015 (Friday)
Semester break	From 24/11/2015(Tuesday),2015 to 30/11/2015 (Monday)
University Theory examination begin	1/12/2015 (Tuesday) to 31/12/2015 (Thursday),2015
SEMESTER II /IV /VI	
Classes begin	15 th January (Friday),2016
First internal assessment	22 nd February(Monday),2016 to 26 th March,2016 (Friday)
Second internal assessment	21 th March(Monday),2016 to 25 th March,2016 (Friday)
University Examination form fill up	22 nd April(Friday),2016 to 28 th May,2016 (Thursday)
Summer Vaccation	13/05/2016(Friday) to 31/5/2016 (Tuesday)
University Theory examination begin	1/6/2016 (Wednesday) to 30/6/2017 (Thursday),2016

Principal
Netaji Subhash Mahavidyalaya
Gomati, Udaipur, Tripura.

Annexure-II

Best Practices 1: Maintenance of Student Profile

As is seen from the data given above, this college has a large number of enrolment every year. To keep a track of the admissions and to smoothen the internal examination procedure all H.O.Ds maintain a register with the basic information of the students, e.g., Hons / General subjects, Internal marks in each Sessional examination, if any of them leave midway or take transfer to another college of the state, the data is recorded in these profile Register.

The Academic Section of the the College assists the respective HODs in compiling the said data. We hope to computerise the entire profile from next session onwards.

Best Practices 2: Recognition to the students who score high marks in the Semester Exams.

The Departmental Heads display the names of those students who score the highest in the odd / even Semesters on the Departmental Notice boards as a step to inspire them and motivate them to score better in the upcoming Semesters too. We hope to raise the number of 1st Class achievers higher as a consequence of this practice.